# 72° THIÊN LONG SÚC MAINH TRI THỨC

### SOCIALIST REPUBLIC OF VIETNAM

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### **INVITATION LETTER**

(Re: Reschedule for & Invitation to the Annual General Meeting of Shareholders for the fiscal year 2020)

**Dear Shareholders of Thien Long Group Corporation,** 

The Board of Directors of **Thien Long Group Corporation** is honored to invite the Shareholders to attend the Company's Annual General Meeting of Shareholders ("**AGM**") for the fiscal year 2020 as follows:

1. Time : 08.30 AM, Tuesday, June 29<sup>th</sup>, 2021.

(Time to hold AGM before reschedule: June 11<sup>th</sup>, 2021)

2. Location : New World Saigon Hotel

76 Le Lai Street, Ben Thanh Ward, District 1, Ho Chi Minh City.

**3. Content**: Please refer to the documents and the AGM agenda posted on our website www.thienlonggroup.com from June 08<sup>th</sup>, 2021.

### 4. Registration and Participation:

- Shareholder who is participating in the AGM is required to confirm attendance or send the attached Power of Attorney (if the shareholder authorizes another person to participate) to the Company via one of following methods **before June 24**<sup>th</sup>, **2021**:
  - o Email <u>IR@thienlongvn.com</u>;
  - o Phone number: 0084 028 3750 5555 (Ext: 151);
  - o Postal mail to Company Address or fax.
- Please bring this Invitation Letter, your ID card/Passport, or the authorization letter in accordance with civil laws (original copy) to register your participation in the AGM. The Company shall not be responsible for shareholders who fail to show all valid documents mentioned above.

Your attendance is essential to the success of the AGM and the future development of the Company.

### Respectfully yours,

For more information, please contact:

Investor Relations Department
Thien Long Group Corporation

Address: Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park,

Binh Tan District, Ho Chi Minh City Phone: +84 (028) 37505555 (Ext: 151)

Fax: +84 (028) 37505577

Ho Chi Minh City, May 28th, 2021

ON BEHALF OF THE BOARD OF DIRECTORS

CONG TCHAIRMAN

CO GIA THO

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	(place),	//	<i>'2021</i>
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### **POWER OF ATTORNEY**

(Re: Participating in and voting at the Annual General Meeting of Shareholders for the fiscal year 2020)

### **To:** The Board of Directors of Thien Long Group Corporation

I. AUTHORIZING PARTY:	
Full name of individual/organization:	
ID/Business Registration No.:	
Total number of shares owned as at May 11 <sup>th</sup> , 20.	21· shares
Hereby authorizes:	z1shares.
II. AUTHORIZED PARTY:	
Full name of individual/organization:	
ID/Business Registration No.:Date	of issuance: Place of issuance:
Address:	
The quantity of shares authorized:	
III. CONTENTS OF AUTHORIZATION:	
The authorized party shall, on behalf of the authorized	orizing party, participate in and vote with all shares
owned by authorizing party as at record date, at	the Annual General Meeting of Shareholders for the
fiscal year 2020 of Thien Long Group Corporation.	- -
• •	and commit to following strictly all the provisions
of applicable laws.	
AUTHORIZED PARTY	AUTHORIZING PARTY
(Signature and Full name)	(Signature and Full name)

### *Note*:

- The authorization letter shall be made in accordance with civil laws pursuant to Clause 2, Article 144 of Law on Enterprises No. 59/2020/QH14.



### AGENDA OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS FOR THE FISCAL YEAR 2020 (Draft) THIEN LONG GROUP CORPORATION

(Tuesday, June 29th, 2021 from 08.30 AM to 11.00 AM)

### I. TIME AND VENUE:

1. **Time**: Tuesday, June 29<sup>th</sup>, 2021, 08.30 AM.

2. **Venue**: New World Saigon Hotel, 76 Le Lai Street, Ben Thanh Ward, District 1, Ho Chi Minh City.

### II. **CONTENT**:

No.	Content	Presenters	Time	Notes
A	REGISTRATION			
1	Guests Welcome and Registration.	Organizing Committee	08.30- 09.00 (30 mins)	
В	MEETING OPENING			
2	Announcement of the Meeting purpose and introduction of the delegations.	Secretary	09.00- 09.05 (05 mins)	
3	Announcement of Shareholders attendance ratio.	Supervisory Board	09.05- 09.10 (05 mins)	
4	Approval for the Meeting Agenda, List of Meeting Chairpersons, Secretary and Vote Counting Committee.	Secretary	09.10- 09.15 (05 mins)	
5	Opening Ceremony Speech.	Chairman	09.15- 09.20 (05 mins)	
C	MAIN CONTENT			
6	Report of the Board of Directors.	Chairman	09.20- 09.30 (10 mins)	
7	Report on the Group's 2020 business results and 2021 development plan.	Chief Executive Officer	09.30- 09.55 (25 mins)	
8	Report of the Supervisory Board.	Head of Supervisory Board	09.55 – 10.00 (5 mins)	

No.	Content	Presenters	Time	Notes
9	<ul> <li>Submissions for Shareholders' approval:</li> <li>Proposal for the approval of Audited 2020 Financial Statements;</li> <li>Proposal for 2020 Profit Distribution;</li> <li>Proposal for Revenue, Profit After Tax Target and Profit Distribution Plan for the fiscal year 2021;</li> <li>Proposal for authorizing the Board of Directors to appoint Auditing Company for the fiscal year 2021;</li> <li>Proposal for the amendment of the Charter and the internal regulations on corporate governance;</li> <li>Proposal for the regulations on operation of the Board of Directors;</li> <li>Proposal for the regulations on operation of the Supervisory Board;</li> <li>Proposal for organizing and rearrange activities;</li> <li>Proposal for the resignation of a member and vote to add a member to the Board of Directors (the General Meeting of Shareholders will vote to pass this proposal before voting).</li> </ul>	Secretary	10.00 – 10.30 (30 mins)	
10	Approving the voting regulation and conducting to vote members of the Board of Directors.	Vote Counting Committee	10.30 – 10h45 (15 mins)	
11	Questions and Answers.	Meeting chairperson	10.45 – 11.05 (20 mins)	
12	Voting on (6), (7), (8), (9).	Secretary	11.05 – 11.15 (10 mins)	
13	Announcement on the result of vote to add member of the Board of Directors	Vote Counting Committee	11.15 – 11.20 (05 mins)	
14	Approval on the Meeting Minutes of the Annual General Meeting of Shareholders for the fiscal year 2020.	Secretary	11.20 – 11.30 (10 mins)	
D		CLOSING		
15	Announcement of the Closing	Secretary	11.30	

**Ghi chú:** The agenda and documents of the Annual General Meeting of Shareholders will be updated with amendments and supplements (if any) on our website <a href="www.thienlonggroup.com">www.thienlonggroup.com</a>.

## ORGANIZING COMMITTEE OF THE GENERAL MEETING OF SHAREHOLDERS



### THIEN LONG GROUP CORPORATION

Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park, Tan Tao A Ward, Binh Tan District, Ho Chi Minh City, Vietnam Tel: 028 3750 5555 – Fax: 028 3750 5577

Website: www.thienlonggroup.com

Ho Chi Minh City, 28 May 2021

### **ANNOUNCEMENT**

Regarding the nomination, self-nomination for the Board members

### Dear Shareholders of Thien Long Group Corporation,

- Pursuant to the Resolution No. 06/2021/NQ-HDQT dated 28 May 2021 on the approval of resignation letter of Mr. Tran Van Hung, a member of the Board of Directors.

The Board of Directors (the "**Board**") of Thien Long Group Corporation (the "**Company**") would like to propose to the Shareholders the plan to additionally elect 01 (one) member into the Board as follows:

- 1. The Annual General Meeting of Shareholders would **elect 01 (one) member** for the **office** term of 2017 2021
- 2. Conditions for the nomination and self-nomination for the Board members

  Shareholders holding the voting shares have the right to combine the voting rights of each such Shareholder to nominate candidates to the Board. Shareholder or Shareholder Group holding from 10% to less than 20% of the total voting shares have the right to nominate one (1) candidate. Other circumstances are as stipulated in Clause 2, Article 24 of the Company
  - Charter.
- **3.** Criteria of candidates nominated and self-nominating for the Board members (according to Clause 2, Article 24 of the Company Charter)
  - (a) Having full capacity for civil acts and not fall into the category of entities not permitted to manage enterprises under the Enterprises Law;
  - (b) Being an individual Shareholder owning at least 5% of the total ordinary shares or another person has professional qualifications and experience in business administration or in main business lines of the Company.
- **4. Application files for the nomination and self-nomination for the Board members** Application files include:
  - (a) Nomination, self-nomination form for the Board members (attached form);
  - (b) Candidate's profile for the Board members (attached form);
  - (c) Notarised copies: ID card (or Passport if overseas Vietnamese, foreigners), permanent residence book (or long-term temporary residence certificate), diplomas and certificates of educational and professional qualifications.

Shareholder or Shareholder Group please send the application files before **22 June 2021** to (*Shareholders can download relevant documents at the Company Website*):

# Finance Division THIEN LONG GROUP CORPORATION

Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park, Tan Tao A Ward, Binh Tan District, Ho Chi Minh City, Vietnam Tel: 0084 028 3750 5555 – Fax: 0084 028 3750 5577

Website: www.thienlonggroup.com

FOR AND ON BEHALF OF THE BOARD

CO PHA CHAIRMAN

**CO GIA THO** 



### THIEN LONG GROUP CORPORATION

Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park, Tan Tao A Ward, Binh Tan District, Ho Chi Minh City, Vietnam
Tel: 028 3750 5555 – Fax: 028 3750 5577

Website: <a href="https://www.thienlonggroup.com">www.thienlonggroup.com</a>

### NOMINATION, SELF-NOMINATION FORM FOR THE BOARD MEMBERS

Candidat	e's full name:			
Date of birth:		Gender:		
ID card/Passport:		Date of issue: Place of		issue:
Permaner	nt residence address:			
Contact p	phone:			
List of sh	areholders who nominate the	he candidate:		
NO.	FULL NAME		NUMBER OF SHARES	SIGNATURE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
	Total shares			
		<u> </u>		
			,	2021
			THE REPRES	ENTATIVE
			(Sign and writ	e full name)

### Notes:

- Shareholder or Shareholder Group please send "Nomination, self-nomination form for the Board members" enclosed with "Candidate's profile for the Board members" to: Investor Relations Division, Thien Long Group Corporation, Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park, Tan Tao A Ward, Binh Tan District, Ho Chi Minh City, Vietnam before 22 June 2021.
- Please refer to the conditions and criteria for the nomination, self-nomination for the Board members in the attached "Announcement regarding the nomination, self-nomination for the Board members for the office term of 2017 2021" or on the Company Website.



### THIEN LONG GROUP CORPORATION

Lot 6-8-10-12, Road No. 3, Tan Tao Industrial Park, Tan Tao A Ward, Binh Tan District, Ho Chi Minh City, Vietnam Tel: 028 3750 5555 – Fax: 028 3750 5577

Website: www.thienlonggroup.com

### CANDIDATE'S PROFILE FOR THE BOARD MEMBERS

(portrait picture)

(Candidate's information at the Annual General Meeting of Shareholders for the fiscal year 2020)

Full name	:		
Gender	:		
Date of birth	:		
Place of birth	:		
ID card/Passport	:		
Nationality	:		
Ethnic	:		
Permanent residence address	:		
Telephone number	:		
Email	:		
Educational qualifications	:		
Professional qualifications	:		
Working experience			
Current position at the Company	:		
Current position at other Companies	:		
The number of holding shares (as of 11 May 2021)	:	shares, accounting for% of charter capital.	
Other owning commitments (if any)			
Interests relevant to the Company and the Company's related parties	:		
List of affiliated persons of declarant <sup>1</sup>	:		
Full name of the shareholder or shareholder group who nominate the candidate	:		
I hereby certify that the information provide	d ab	ove is true and correct in all details. I am	
fully liable for the authenticity of the above-mentioned information.			
	CA	NDIDATE FOR THE BOARD MEMBERS	

(Sign and write full name)

<sup>&</sup>lt;sup>1</sup> Affiliated persons are stipulated in Article 4, clause 46 of the Law on Securities dated 26th Nov 2019